



Inter-Residence Council General Assembly Minutes

For

Monday, September 17, 2007

Funded by Mandatory Student Activity Fees and the Student Association

Chair: Vinita Mishra SAIRC	Monday, Wednesday & Friday: 12:30-1:30 Tuesday & Thursday: 10:00-12:30	Office Phone: 5854	Programming: Danielle Forrest DHF1	Tuesday: 1:00-2:00
Vice Chair: Jon Shepard			NCC: Matthew Thackston MJT8	Monday: 1:30-2:30 Tuesday: 1:00-2:00 Wednesday: 1:30-2:30
Secretary: Katelyn Conway KLC10	Monday: 1:00-2:00 Tuesday & Thursday: 11:30- 12:30	IRC Office located in Monroe 29	NCC: Bethan Maher BEM4	Tuesday: 1:00-2:00 Wednesday: 1:30-2:30 Thursday: 10:00-11:00
Treasurer: Sam Forlenza STF3	Tuesday & Thursday: 11:15-12:15 Wednesday: 1:30-2:30		Advisor: Allison Moesel moesel@geneseo.edu	
CRC: Daniel DeHollander DHD1	Monday: 9:15-10:15 Thursday: 11:30-12:30		Ex Officio: Thomas Johns NRHH President TEJ1	
			Ex-Officio: Samantha Speed RBD SJS18	
Minutes # 02				

Call to Order: 7:00

Attendance: 29 of 29

Also Present: Ralph Carrasquillo, Jon Shepard, Haleema Murtaza, Rebecca Coons, Janet Segulherst Diana Zuniga, Jeff Ferrera

Approval of the Agenda: 29 of 29

Approval of the Minutes: 29 of 29

Reports:

Vinita Mishra: I attended/took minutes for the first Campus Round Tables meeting. It was really great to meet your hall presidents. I attended the CAS Board of Director's new member training. I attended the Student Association Auditor's presentation. I met with Allison Moesel to talk about what will happen if you guys appoint her as Advisor! I met with Ralph Carrasquillo and we talked about the new lock systems on campus, and the updating that has been done with all of those. I attended President Dahl's Call to Action on Wednesday. It was good to see so many people there. After my SA Exec meeting I popped over to the rep retreat to see what was going on there. I had a really great time and it was nice to meet those of you who showed up. We all got really close.

Katelyn Conway: I emailed everyone in Residence Life about receiving the minutes from these meetings. I attended the AAC meeting and took minutes for them. I attended Saratoga's Community Council meeting. I attended the Rep Retreat. I attended the IRC executive meeting.

Sam Forlenza: I attended the Rep Retreat and had a great time. I met with Chad Dispenza about the conference website.

Matthew Thackston: I attended Exec on Sunday. I worked on some stuff for the POY Bid. I worked on cataloging more of the files in the office. We've made a lot of progress! I went to facilities to get vans for the upcoming Regionals Conference and Sub-Regionals Meeting. We got mail from Lindsey and I read through the information about Bidding and the Survival Guide to Regionals. I attended the amazing Rep Retreat this weekend. I'm working on getting things ready for the conference, including updating the Regionals application, setting deadlines etc.

Bethan Maher: This week, I continued cataloging all of the NCC Files and putting them on Excel. I attended the Rep Retreat, Exec, and Livingston's Hall Council Meeting. I talked with Matt about registration deadlines. I worked on advertisements to find a Regional Delegation as well as made a sign up sheet for IRC reps interested to receive applications.

Danielle Forrest: I went to the Rep Retreat and it was amazing, thanks to everyone who came! I met with Vinita and Tom. I finalized the Rocky Horror Script, and got the posters done.

Daniel DeHollander: I contacted all of the Hall Council Presidents via email to remind them about CRT and to invite them on our President Whitewater Rafting Retreat. I am trying to contact any Presidents who were unable to attend the meeting to keep them well informed of homecoming and other upcoming events. I attend the Call for Change and an RA In-Service sponsored by GOLD and Residence Life. I sat office hours and hosted CRT. I met with Vinita afterwards to discuss how to make the meetings run even better! I attended Late Knight on Friday! I attended the IRC Rep. Retreat on Sunday. I attended E-board on Sunday night. I attended a GOLD workshop today about designing flyers. I invited all of the Hall Presidents to join me and I will continue encouraging them and any members of Hall Council to attend GOLD.

Allison Moesel: This past week I had the opportunity to go to Toronto and see two MLB games. I also spent time with my staff and attended some great programs in Niagara Hall.

Thomas Johns: I attended both IRC and NRHH's Executive Board meetings this past week. I planned out the NRHH Executive Board retreat for this coming weekend. I also worked on the Alzheimer's Walk with Ashley Jones, our Community Service Coordinator, and began planning out other programs that NRHH will be doing this semester. I began working on policy amendments for the region. I also attended the Rep Retreat this past weekend, Monroe's Hall Council meeting and the President's Call to Action.

Sam Speed: I attended the RBD Summit in Ithaca this weekend. I created a list of changes to be made and points to be addressed for our conference budget

Open Reports:

None.

Announcements:

Vinita Mishra: I will be meeting with Dr. Bonfiglio, the Vice President for Student and Campus life on Wednesday. If you have anything that you would like me to bring to him or ask, please let me know after the meeting or e-mail me. I will be attending the Organization Expo which is this Wednesday from 1-3 in the College Union Ballroom. I can't wait to see you there!

Katelyn Conway: I would like to meet with the PR committee for a few minutes after the meeting. I will be meeting with Vinita. I will be ordering the first promotional item of the year. I will be ordering office supplies. I will be helping with the Saratoga Community Council's Homecoming events. Everyone on your Hall Council should have received a form to fill out for the Hall Council Improvement Committee, so please remind them to fill it out and return it to either Dan's or my mailbox in CU 316 by September 28.

Sam Forlenza: I'm attending the conference meeting tomorrow, the SA meeting Wednesday, and NRHH Thursday.

Matthew Thackston: I will be working again on finishing up file organization. I will be attending the conference meeting on Tuesday. I will be attending NRHH. I will be working with Bethan to advertise the conference and dealing with applications. I will be working on things for the bid.

Bethan Maher: I am passing around a sign up sheet to attend Regionals. It includes a description about the conference and the process of applying to be on Geneseo's delegation. Please, bring this back to your Hall Councils, especially your presidents. It is very important that people apply to be on the delegation. It really is a wonderful opportunity to learn more about hall council, IRC, and bond with me!

Danielle Forrest: Rocky Horror is October 27 at 11:59 pm. Coffee Talk is November 29 (time TBA). I am looking for performers, so if you are interested, please contact me.

Daniel DeHollander: Please encourage your Presidents to pass out and collect the Hall Council Improvement Committee Position Description Surveys that we included in their President's binders. The surveys are due back to Katelyn Conway's mailbox on Friday, September 28, 2007 at 4PM. IRC Reps from Putnam, and Jones: Please give your President's their President binders. Allison will be giving the Niagara President his binder so Niagara IRC Reps. don't have to worry about that. I will be "MC"ing the Student Organization Expo this Wednesday during all-College free hour in the ballroom. Stop on in! If you would like to win cool prizes for your hall service desk, go to the Week of Welcome Glow in the Dark Bocce tournament on Tuesday from 8-10PM on Onondaga Field. FARI is hosting a program called "Geneseo's State of Black America" from 7-9:30PM this Friday in the Ballroom.

Allison Moesel: Homecoming is quickly approaching! I hope your Hall Councils are excited about their potential involvement! Remember if you are planning on requesting IRC funding for any Homecoming Event, your Drawing Fund request must be in to the SA Office (CU316) by noon on Thursday, September 20th! The Student Organization Expo is this Wednesday, September 19th from 1:00pm-3:00pm in the College Union Ballroom. Geneseo has over 160 recognized student organizations and this is a great way to make connections and get involved!

Thomas Johns: The Alzheimer Walk is October 13, 2007. Please get your Hall Council involved by starting a team or raising money and coming and participating in the walk.

Correction to last week's announcement: Recognition Coordinators are welcome to come to NRHH's meeting this week on Thursday at 6pm in Sturges 208A.

Sam Speed: There is a conference staff meeting tomorrow. I will be preparing for the Subs Meeting on October 20th at Clark.

Open Announcements:

None.

Treasurer's Time:

RC Drawing Fund: \$6,000.00 > > > \$6,000.00 > > > \$6,000.00

Wellness Drawing Fund: \$1,500.00 > > > \$1,500.00 > > > \$1,500.00

Bad Financial Standing:

Steuben: Week 2 of 2

Ingrid Rosalind Carrasquillo Award:

Vinita: Rebecca had her last week.

Rebecca Coons: I added a picture of Irving from last year. I also added a cow tail, so whoever gets her next can eat it. Every week, whoever gets the cow will add something to it that represents them. Last year, I added a Rudolph nose to Irving.

Vinita: This week, Ingrid is going to a set of Reps who is working really hard at getting to know everyone and interacting. They came to the Rep retreat and did a great job. It's going to the reps from Niagara. Take good care of her and thank you!

Old Business:

Item #01-0708:

Vinita: Everyone has their copy of the constitution. I explained some key points last week, and I will go over some other things this week. Last week, we talked about you guys and the executive board and what we do. This week, the thing that I want to talk about is Article 6: elections. We're going to talk about elections tonight so you will know what you are approving and what is coming ahead. The elections procedures, number 5: The names of the candidates who have submitted letters of intent will be asked if they accept the nominations. We will also call for nominations off of the floor. All of the candidates leave the room. We decide at random who will go first, and the first person will come in and give a speech. They will have 5 minutes, which is extendable by a motion from the general assembly. Then there is a 5 minute question and answer session, which is also extendable. The only things that you are allowed to talk about are the things that the candidate has talked about or written in his or her letter. It is important that you gather all of the information you need. Then we will repeat the process with the other candidate(s). After everyone has spoken, you will discuss and make decisions and vote. That is what will happen tonight, and that will also happen in April. Are there any questions?

Sam: Seeing none, Vinita, can you please step out?

~Vinita leaves

Sam F.: Is there any discussion on the reading? Seeing none, voting on the reading: All those in favor? Opposed? Abstentions?

Reading passes 29-0-0

Item #02-0708:

Vinita: We talked about this last week, so you had time to read it over. One of the most important things is financial policy. Make sure you know that. Drawing fund forms are due the Thursday before the meeting at 12 pm in CU 316. Also, Article 2 Section 2, A, 2, F: requests shall not be placed on the agenda without a rational and a price breakdown. Are there any questions?

Sam F.: Seeing none, Vinita, can you please step out?

~Vinita leaves

Sam F.: Is there any discussion on the reading? Seeing none, voting on the reading: All those in favor? Opposed? Abstentions?

Reading passes 29-0-0

Item #03-0708:

Sam F.: You guys all have the budget. The RC and Wellness drawing funds are where your money comes from.

Rahul Singh: What do the 3 lines of the funds mean?

Sam F.: The first line is how much money we have now. The second line is how much we will have after any 1 week readings pass. The third line is how much we will have after any 2 week readings pass.

Vinita: Sam, can you please step out?

~Sam leaves

Vinita: Is there any discussion on the reading?

Christina Miller: Why are there 2 numbers for CRT supplies?

Vinita: One number is the total, and one number is a section of it.

MelissaKaye: Does IRC typically go through all of its money?

Vinita: Yes, we go through a budget review with SA every year, so anything that we don't use gets realigned.

Eleanor Carmeli: If there is any money left over, does it go to the halls?

Vinita: If it doesn't get used, it goes back to SA.

Eleanor: If a hall does a fund raiser with IRC funding, where does the money go?

Vinita: If you run an IRC funded event, you cannot collect money for your Hall Council's budget. Our budget consists of Student Activities Fees, so that cannot happen. You can raise funds for charities and events, but not for your Hall Councils.

Eleanor: How else can we get money for programs other than through IRC?

Vinita: Your hall council has a budget, and you can fund raise on your own. You just cannot fund a fundraiser with IRC money. You can get CAS grants and things like that as well.

Shannon Mathew: What is bad financial standing?

Vinita: That is in your by-laws, Article 2, Section 3. When a rep does not attend this meeting and does not send a sub, they are put in bad financial standing for 2 weeks. It also applies to CRT. If the president does not go to the meeting and does not send a sub, they are put in bad financial standing. Seeing no further discussion, voting on the reading: All those in favor? Opposed? Abstentions?

Reading passes 29-0-0

Item #04-0708:

Allison: Hi everybody. I'm Allison Moesel and I am the RD of Niagara Hall. This is a new challenge for me, and I just want to give you an idea of what I will be doing as advisor. I will meet with Vinita and the executive board, but I am also the liaison between IRC and Residence Life. I will be bringing announcements from them to these meetings, and vice versa. Are there any questions?

Vinita: Seeing none, Allison, can you please step out?

~Allison leaves

Vinita: Is there any discussion on the reading?

Tom Richards: What happened to Chad Dispenza?

Vinita: Chad was our advisor last year. He moved on to other things this year, so he chose not to be the advisor again this year, but Allison is extremely excited to move into the position.

Christina: I definitely think that her involvement within the campus will be helpful. She will be a good liaison and will support us.

Vinita: Seeing no further discussion, voting on the reading: All those in favor? Opposed? Abstentions?

Reading passes 29-0-0

New Business:

None.

Elections:

Vice-Chair for the 2007-2008 academic year: Jon Shepard

Open Discussion:

Vinita: For open discussion tonight, we are all going to tell you a little bit more about what we do.

Allison: I am going to hold off since I am on the agenda later.

Matt: We apologize in advance because this is going to be awkward.

Bethan: I'm Bethan Maher, and I am one of the NCCs. I am a sophomore. I am an International Relations major and a Piano minor. I live in Livingston.

Matt: I am Matt, the other NCC. I am a senior and I live in Saratoga. To understand what we do, you have to understand how we operate. We are part of the executive board, but we are also part of NACURH, which is just like IRC, but on a bigger scale. Within NACURH, we're part of NEACURH. It includes NY, New England and part of Canada. These shirts have moose prints on them, because Marty the Moose is our mascot. We go to conferences and spend a lot of time in the board room. We vote on legislation and things like that. We were in Wisconsin and saw Sam and Chris, last year's NCCs, vote on a lot of things and it was really interesting. We do that at a regional level and at a national level.

Bethan: The main purpose is to network between schools and different IRCs, because not all of them function the same way that we do. We get ideas on how to run effective meetings, run good programs, pretty much anything you can think of. We spend most of the time in the board room, but we bring a delegation that spends a lot of time at the conference networking.

Matt: It is impossible to give you the feel of a conference until you go to one. There are people dressed up, screaming and dancing and it is a lot of fun.

Bethan: When I went to my first conference, the first thing I saw was a person in a big yellow bird costume, and I had no idea why. The Regionals Conference is in Ithaca.

Matt: Their theme is GORGES- Getting Our Region Geared towards Environmental Sustainability. It is a good theme, because it is something that we can all work towards accomplishing.

Bethan: Matt and I, Sam Speed, Vinita, Tom & Allison will all be going to Regionals. Aside from that, we need a delegation. They are the ones that dress up and cheer and go to programs and interact since we must be in the boardroom.

Matt: It is a little scary at first, but there are people there to help you. There are a wide variety of programs, and it is really fun.

Melissa: How many people go?

Matt: Normally it is 8, but 6 of us must go, so that leaves 2 open spots. Since we are bidding, we may be able to bring more, but that is to be determined.

Bethan: Another thing that happens at conferences is bidding: Program of the Year, School of the Year, Chapter of the Year, Member of the Year, etc. You go make a bid presentation, present in front of the other NCCs in the boardroom, and then they vote.

Matt: A bid is very complicated. You have to put together a whole book of information and set up and execute a presentation. Even if you do not win, it is still good for networking. One of the other fun aspects is Roll Call, where you get up on stage and do a song and dance. We won the award for that last year. There is also a banner, and a lot of other things.

Eleanor: When are Regionals?

Bethan: The conference will be November 9-11.

Matt: We will pass the paper around again now that you know what it is. One of the most fun things that goes on is cheering. People dress up and make fools of themselves. We need the help of the executive board. The way this normally works is, Bethan and I are school A and the rest of the executive board will be school B, because the cheer gets passed on.

Matt & Bethan: Reese's Peanut Butter Cup, Stick with us, we'll cheer you up. Bang, bang, choo choo train, come on Executive Board, do your thang!

Executive Board: We can't!

Matt & Bethan: Why not?

Executive Board: We can't!

Matt & Bethan: Why not?

Executive Board: My back's too sore, my belt's too tight, my booty shakes from the left, to the right! To the left, to the right, to the left, right, left, right...

Katelyn: Well, that is hard to follow, but my name is Katelyn Conway and I am the Secretary. What most of you will see me doing is taking the minutes at these meetings. Those are very important, because they are read by a lot of people in Residence Life, so this is your way of

getting your issues and opinions heard. As I said before, I also run the Public Relations Committee. That involves ordering promotional items, coming up with open discussion topics, and hopefully an end of the year project. This year, I am also Co-Chairing the Hall Council Improvement Committee with Dan. My position is somewhat vague, so other than those things, I typically help the other members of the board with whatever they are working on or find other projects that interest me.

Vinita: Next would be the Vice-Chair, but we are doing elections tonight, so we do not have one yet. When we do have one, they will go over their position at another time.

Sam F.: I am Sam Forlenza, and I am the Treasurer. I am in charge of all monetary things. I handle all check requests, IRC fund raisers such as the Rug Sale, care packages, and Simply Storage, etc. I also go to SA meetings and present matters of financing to SA. That is really all I do. One more thing: when you are presenting a program, if it passes, you must come and talk to me after the meeting. I will give you an envelope for the receipts that you have to fill out and return to me with the original receipts. They are due back to me within 2 weeks of the program.

Dan: My main responsibility as CRC is to host meetings with the Hall Council Presidents. I serve as a liaison between the Presidents and the rest of the board. I am here as a resource. I will be chairing those meetings with the Vice-Chair when we get one. Another thing that I do with them is advocate students leadership. I have been encouraging going to GOLD workshops. If you go to them because you are an executive board member of a recognized organization, the organization that has the most executive board members go will get prize money. I will be attending a lot of your Hall Council meetings and a lot of your programs and campus wide programs. I will be doing something similar to our Open Discussions with the Presidents to get their opinions on important issues.

Danielle: I am the programming coordinator. That basically means that I am in charge of organizing the big programs that IRC does. For example, I organize the Fall and Spring Rep Retreats, the Rocky Horror Picture Show, and Coffee Talk in both the Fall and Spring semesters. I am also the chair person for the Programming Committee. I am also a resource for you guys, because I have a lot of experience with programming on both a large and small scale, so if you have any questions, feel free to ask me.

Tom: I am the NRHH president, so I am an ex-officio member of the executive board. Right now, I am passing out a promo item for NRHH, so pass them around. We are the top 1% of student leaders on campus. It is for on campus students who have made an impact on campus. NRHH also stands for:

Networking- I go to conferences too. We try to put on programs with many different organizations on campus.

Recognition- We facilitate the Of The Months, or OTMs. Someone, either one of my executive board members or myself, will be coming to your Hall Council meetings to talk more about them. One incentive to write these is that the hall that writes the most gets \$100 for their Hall Council and \$100 for the charity of their choice.

Helping Hands- NRHH does a lot of charity work. These are team captain kits that I'm passing around. This is our first big community service project of the semester. It's called the Memory Walk. NRHH does this every year. We would like to encourage your Hall Councils to form a team and come to the walk. It is October 13. Registration begins at 9 a.m., and the walk starts at 10 a.m.. We are working on getting entertainment, but that has not been finalized yet. We also have an office upstairs. It is College Union 310, so if you want to stop by, feel free. We will be having program proposal forms outside of our office, so if you come up with a community service idea, but do not know how to get the program going, fill it out and give it to me and we will help get it going.

Having Fun- At our weekly meetings, we try to make something interesting happen. We do a lot of ice breakers. That's why it is very important for your Recognition Coordinators to come to our meetings. They will be hearing more about recognition stuff at our meetings.

Other than that, I am here. I have done a lot on campus, so if you have any questions, come talk to me.

Sam Speed: Matt and Bethan keep talking about a bid. Do you know what that is? This booklet is a bid. Last year, I was co-NCC, and we wrote this bid to bring a conference to Geneseo. I am the chair of that conference, which means that I have to sit on an executive board for the region. That is the RBD. That means that I have to go to the other conferences before ours to see how they run things. Basically, I am in charge of everyone else who is helping me run the conference. I am really hoping that you are all going to volunteer to help. The conference is March 7-9. There are going to be a lot of people here. You won't be able to use any building on campus, so you might as well volunteer! If you have any questions or want to volunteer, come talk to me or email me!

Vinita: I am Vinita. I run these meetings, because I am the Chair, but that goes along with my position as the Director of Inter-Residence Affairs on the SA executive board. IRC is a standing committee of SA, so I am a liaison between the 2 groups. I go to a lot of meetings, I run executive board meetings on Sundays, and these meetings on Mondays. I go to SA meetings and pre meetings every week as well. Soon, we will be having an Open Discussion about SA, so I will not go too much into that. I will keep you informed on my meetings, because I represent your voice, so I am trying to help you. As part of my position, I am going to go over Parli-Pro with you. Approval of the agenda: you can motion to amend a reading or fix a mistake by saying "I motion to..." You can also motion to wave the first reading on a 2 week reading. You can Call to Question, which means that if you are repeating the same things during a discussion, you can end the discussion and move to a vote. Tabling readings means you do not have sufficient information, so you can hold the reading until the next meeting. It does not happen that often, but I want you to be aware of it. Are there any questions for me or anybody else on the executive board? From now on, most of the time, Open Discussions will be you talking about issues. We just wanted to tell you about us.

Adjournment: 8:45